

TOWN OF NEWINGTON

WEST MEADOW CEMETERY EXPANSION PROJECT BUILDING COMMITTEE

MEETING MINUTES

October 5, 2009

At West Meadow Cemetery

- I. Call to Order – Chairperson Cohen called the meeting to order at 6:00 pm.
- II. Roll Call – Members present: Myra Cohen, Chairperson; Kris Nasinnyk, Diana Kurz, and Norm LeBrun. Others present: Jesse Harris, BSC Group; Dennis Bonitsky, Supervisor of Parks, Grounds and Cemeteries (ret.); and Jeff Baron, Dir. of Administrative Services.
- III. Public Participation - None
- IV. Approval of previous meeting minutes – Ms. Nasinnyk made a motion that the minutes of the September 14, 2009 meeting be approved as presented. Second by Ms. Kurz. The motion passed unanimously.
- V. Project Status – The road is paved and all plantings are in place. The project is now substantially complete. The bluestone caps on the columbaria are not acceptable to the Committee. Neither the joints between bluestones nor the overhang beyond the edge of the columbaria appear to be uniform. Many of the bluestones have an unsightly red/rust coloration running through a portion of them. Two are marked with an X. The Committee members stated their desire to have the bluestones installed to the Committee's satisfaction. Ms. Nasinnyk made a motion that Paramount Construction be required to correct both the color and placement of the bluestone columbaria caps to the Town's standards as required in the project specifications. Second by Ms. Kurz. The motion passed unanimously. The sidewalk on the northwest corner does not go all the way to the road. Pavement or pavers are required to correct this condition in order to meet handicapped accessibility requirements. It was left short intentionally because pipes run underneath. This will be a punch list item.
- VI. Grave lot corner marker installation – The proposal presented at the last meeting has been signed and returned to BSC Group. It is not anticipated that Town forces will be available to assist in the installation of these markers. Mr. Baron presented a financial status of the project. The Committee

approved payment of \$500 to Middletown Monument Company for sample columbarium face plate inscriptions.

- VII. Any Other Business Pertinent to the Committee – The Town Attorney reviewed the proposed ordinance changes and found them to comport with state law. The Committee's next meeting on November 2nd will be cancelled. The next scheduled meeting will be held on December 7th, if necessary.
- VIII. Public Participation – None.
- IX. Adjournment – The meeting adjourned at 6:34 pm.

Respectfully submitted,

Jeff Baron

Jeff Baron
Director of Administrative Services